

**WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**SEPTEMBER 15, 2014**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

**ROLL CALL**

Members Present – Francie Keating, Mark Salemi, Maria Flynn, Dina Bargiel, Robert Kassai

Members Absent – Joanne Mitchell, Ron Pascrell, Tanya DaSilva, Thomas Bolen

Also Present - Dr. Pillari, Tom DiFluri

**215-58 - APPROVAL OF MINUTES**

Motion by KEATING Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the August 18, 2014 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the August 18, 2014 regular meeting.

Roll Call: 5 YES

**PUBLIC HEARING –(AGENDA ITEMS ONLY)**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

No one wished to be heard.

**SUPERINTENDENT'S REPORT**

Dr. Pillari reported that the opening of school went smoothly, including the traffic at CO. She stated that the first regional Superintendent's Round Table meeting will take place soon, with curriculum being the main discussion. Back to School Night at all three schools are being held this week. Dr. Pillari said that NJASK scores have come in and will be mailed out this week. She said a presentation will take place at the 10/6 workshop meeting to go over the results. She also informed the Board that she, Mrs. Rosa and Mrs. Cenatiempo will be attending gang awareness training, as mandated by the State. She told the Board they will be voting on the School Self-Assessment for HIB. She acknowledged that work is needed in this area and training workshops will be provided to improve in this area. She told the Board she wanted to change the schedule for committee meetings, as to have better communication with the Board and provided them with a new schedule.

**NEW BUSINESS**

**PERSONNEL:** Dr. Salemi will report on matters of personnel:

**215-59 - STAFF STIPENDS**

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2014-2015 school year in accordance with current WPEA contract, as listed:

Roll Call: 5 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Bus Monitor	Memorial	Jessica Riviera	\$1,500.00
Co-Bus Monitors	CO	Amanda Parra Meghan McGinnis	\$750/each
School Newspaper Co-Advisor/Coordinator- <b>REVISED</b>	Memorial	Jessica Riviera Christina Scillieri	\$250/each
Breakfast Supervisor – retroactive to 9/4/14	Memorial	Richard Kirk	\$750

**215-60 - STAFF CLASS CHANGE**

Motion by SALEMI, Seconded by KEATING.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Class change for the following teachers:

Steven Sans – From MA Class II to MA+30 Class III - \$68,080

Jennifer Caputo – From BA Class I to MA Class II - \$61,725

Roll Call: 5 YES

**215-61 - CHANGE OF WORK HOURS OF LUNCH AIDES FOR THE 2014-2015 SCHOOL YEAR**

Motion by SALEMI, Seconded by KASSAI.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to increase the work hours of the following lunch aides for the 2014-2015 school year, at a rate of 14.55/hr.:

Roll Call: 5 YES

EMPLOYEE	HOURS DAILY FROM	TO
Wendy Picarelli	1.5	3.25
Nancy Caravelli	1.5	3.25
Quaneesha Carswell	1.5	3.25
LaToya Carswell	1.5	1.75
Margo Bonilla	1.5	1.75
Marissa Recupero	1.5	1.75

**215-62 - APPROVAL OF NEW SUBSTITUTES**

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for September of the 2014-2015 school year, per the Passaic County Educational Services Commission.

Roll Call: 5 YES

**215-63 - ACCEPTANCE OF RESIGNATION**

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Samantha Binetti, part time aide at CO, effective 9/5/2014.

Roll Call: 5 YES

**215-64 - ACCEPTANCE OF RESIGNATION**

Motion by SALEMI Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Rana Aburomi, part time aide at CO, effective September 13, 2014.

Roll Call: 5 YES

**215-65 - APPOINTMENT OF PART TIME AIDES FOR THE 2014-2015 SCHOOL YEAR**

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of part time special education aides for the 2014-2015 school year as follows:

Roll Call: 5 YES

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Salary</u>
Reda	Michele	Aide	14.55/hr. not to exceed 27 1/2 hrs. per wk,
Darwich	Ghada	Aide	14.55/hr. not to exceed 27 1/2 hrs. per wk,
Chaudhary	Nabella	Aide	14.55/hr. not to exceed 27 1/2 hrs. per wk,
Ortiz	Rosa	Aide	14.55/hr. not to exceed 27 1/2 hrs. per wk,
Ryan	Patricia	Aide	14.55/hr. not to exceed 27 1/2 hrs. per wk,

**215-66- APPROVAL OF PEER TUTORING/ESL TUTORING**

Motion by SALEMI, Seconded by FLYNN.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following staff members for stipend positions, to be paid by NCLB Grant:

Roll Call: 5 YES

Susan O'Donnell	Peer Tutoring at Memorial School	\$33/hr.
Rosemary Ficarra	Peer Tutoring at Memorial School	\$33/hr.
Laura Masefield	ESL Tutoring at Memorial School	\$33/hr.

**EDUCATION:** Mrs. Bargiel will report on matters of education:

**215-67 - APPROVAL OF FIELD TRIP**

Motion by BARGIEL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve a field trip for the Animal Club to Lakote Wolf Preserve, Columbia NJ, on 12/2/14. Cost of trip to be paid by students, approximately \$25/each.

BE IT FURTHER RESOLVED, that this trip location be added to the pre-approved field trip list.

Roll Call: 5 YES

**215-68 - NJSBA CONVENTION**

Motion by BARGIEL Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of the listed district employee and Board of Education members, to the NJSBA Convention and the costs of attendance including all registration fees and statutorily authorized travel expenditures.

Roll Call: 5 YES

*The Board members listed below affirmed their attendance.*

<u>Program Name</u>	<u>Date</u>	<u>Employee Name/s</u>	<u>No. Attending</u>	<u>Approx. Event Cost</u>	<u>Total Cost</u>
NJSBA CONVENTION	10/28-10/30 2014	Michele Pillari Robert Kassai Francie Keating Joanne Mitchell Maria Flynn Mark Salemi Ron Pascrell Tanya DaSilva Dina Bargiel Tom Bolen	10	Approx. \$600 per person	Approx. \$6,000

**215-69 - SCHOOL SELF- ASSESSMENT**

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the submission of the school self-assessment for determining HIB grades for each school.

Roll Call: 5 YES

**215-70 - MEMORANDUM OF AGREEMENT**

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Memorandum of Agreement between the Woodland Park Police Dept. and the Woodland Park School District, for the 2014-2015 school year.

Roll Call: 5 YES

**215-71 - OUT OF DISTRICT PLACEMENTS 2014-2015**

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education, Out of District placement for the 2014-2015 school year, excluding transportation:

Roll Call: 5 YES

ID#	SCHOOL	COST PER DIEM	AIDE PER DIEM
31743	Belleville School District	210 days @\$230/day	NA

**215-72 - APPROVAL OF SUPERINTENDENT ROUND TABLE ALTERNATE**

Motion by BARGIEL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Thomas DiFluri, as alternate to attend Superintendent Round Table meetings, in the absence of the Superintendent.

Roll Call: 5 YES

**FINANCE:** Mrs. Mitchell will report on matters of finance:

**215-73 - SECRETARY/TREASURER REPORTS**

Motion by KASSAI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of July 2014 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of July 31, 2014 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call: 5 YES

**215-74 - APPROVAL OF BILL LIST**

Motion by KASSAI, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$348,211.52

<u>Bill List No.</u>	<u>Amount</u>
#66	\$246,700.35
#L1	\$ 1,118.27
#C67	\$100,392.90

Roll Call: 5 YES

**215-75 - TRANSFERS**

Motion by KASSAI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of July 2014.

Roll Call: 5 YES

Account #	Acct. Description	Old Amount	Adjustment	New Balance
10-000-100-560-00	Transfer funds to Charter	\$ 54,000.00	\$ 377.00	\$ 54,377.00
11-000-100-566-00	Tuition Priv Sch Disab	\$375,574.00	(\$ 2,655.00)	\$372,919.00
11-000-216-600-10	Speech/Rel Serv/Supplies	\$ 700.00	\$ 200.00	\$ 900.00
11-000-291-260-00	Workmen's Compensation	\$117,000.00	\$ 678.00	\$117,678.00
11-214-100-610-20	Autism-General Supplies	\$ 3,060.00	\$ 950.00	\$ 4,010.00
11-240-100-610-10	Bilingual Gen Supplies	\$ 500.00	\$ 150.00	\$ 650.00
11-240-100-610-20	Bilingual Gen Supplies	\$ 1,020.00	\$ 150.00	\$ 1,170.00
11-240-100-610-30	Bilingual Gen Supplies	\$ 500.00	\$ 150.00	\$ 650.00
30-000-400-450-10-02	Construction Services	\$145,513.35	\$250,000.00	\$395,513.35

**215-76 - PCESC – 2014-2015 TRANSPORTATION CONTRACT**

Motion by KASSAI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with PCESC for the following 2014-2015 bus routes, as listed:

Roll Call: 5 YES

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
7015	Charles Olbon	Trans-Ed	21	50,886.00+2,035.44	9/14-6/15
7066	Memorial/Beatrice Gilmore Schools	Station Wagon	13	31,116.60+1,244.66	9/14-6/15
8057	Norman Bleshman	A-1 Elegant Tours	1	36,900.00+1,476.00	9/14-6/15
8060	PCCP Center	Scholastic Bus	1	16,920.00+676.80	9/14-6/15
8077	PG Chambers School	D&M Tours	1	20,619.90+824.80	9/14-6/15
SCHWP5	School #5	Rudco, Inc.	1	5,587.60+223.50	9/14-6/15
STEP	Stepping Stone School	American Star	1	6,552.00+262.08	9/14-6/15

**BUILDINGS & GROUNDS:** Ms. Flynn will report on Buildings & Grounds matters:

**215-77 - USE OF FACILITIES – MEMORIAL FIELD**

Motion by FLYNN Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify and approve use of Memorial Field, by the West Paterson Boys & Girls Club, for their pep rally and homecoming football events, to be held on September 5 and October 3, 2014, respectively. Permits have been secured with the WP Fire Dept. to conduct a bon fire at both events.

Roll Call: 4 YES, 1 ABSTENTION-FLYNN

**215-78 - USE OF FACILITIES-MEMORIAL FIELD**

Motion by FLYNN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve use of Memorial Field, tables, chairs, access to outside electrical outlets, for the WPEA/Pride-HSA's 1<sup>st</sup> Annual 5K Walk and Run, to be held on October 12, 2014.

Roll Call: 5 YES

**215-79 - AWARD OF CONTRACT-STORM DRAIN PROJECT-WINDSOR ACADEMY**

Motion by FLYNN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to award contract to SCS Contracting to install storm drainage piping with connection to drainage inlet at corner of McBride and W36th St., as per plans prepared by T&M Associates. Total Cost \$18,000.

Roll Call: 5 YES

**POLICY:** Mrs. DaSilva will report on Policy matters:

**215-80 -APPROVAL OF NEW POLICIES AND REGULATIONS-2<sup>nd</sup> READING AND ADOPTION**

Motion by KEATING Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policies and regulations:

Roll Call: 5 YES

POLICY/REGULATION #	POLICY/REGULATION NAME	MANDATED/RECOMMENDED
3283	Electronic Communications Between Teaching Staff Members and Students	Mandated
4283	Electronic Communications Between Support Staff Members and Students	Mandated
5613	Removal of Students for Assaults with Weapons Offenses	Mandated
R2412	Home Instruction Due to Health Condition	Mandated
R2417	Student Intervention and Referral Services	Mandated
R2481	Home or Out of School Instruction for a General Education Student for Reasons Other Than Temporary or Chronic Health Condition	Mandated
R5200	Attendance	Mandated
R5610	Suspension	Mandated
R5611	Removal of Students for Firearms Offenses	Mandated
R5612	Assaults on District Board of Education Members or Employees	Mandated
R5613	Removal of Students for Assaults with Weapons Offenses	Mandated

**OLD BUSINESS**

No at this time.

**PUBLIC HEARING**

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No one wished to be heard.

**ADJOURNMENT**

Motion to adjourn at 7:30 p.m. by SALEMI, Seconded by FLYNN

Voice Vote: 5 YES